

ISO 9001 LEAD AUDITOR

COURSE CODE: ISO-4

LEVEL: Intermediate

LANGUAGE: English

OVERVIEW

The PECB ISO 9001 Lead Auditor training course enables you to develop the necessary competence to perform quality management system (QMS) audits by applying widely recognized audit principles, procedures, and techniques. This training course combines the requirements of ISO/IEC 17021-1, the recommendations of ISO 19011, and other good practices of auditing and integrates them into a comprehensive methodology which enables you to successfully plan, conduct, and close ISO 9001 conformity assessment audits.

Apart from a theoretical basis, the training course also provides examples, exercises, and quizzes to help you practice the most important aspects of conformity assessment audits: interpretation of ISO 9001 requirements in the context of an audit, principles of auditing, application of audit methods, approaches to evidence collection and verification, leading an audit team, drafting nonconformity reports, and preparing the final audit report.

The successful completion of the training course is followed by an exam. If you successfully pass the exam, you can apply for the "PECB Certified ISO 9001 Lead Auditor" credential. An UKAS accredited and internationally recognized "PECB ISO 9001 Lead Auditor" certificate validates your professional capabilities and demonstrates that you have the knowledge and skills to audit a QMS based on ISO 9001.

LEARNING OBJECTIVES

Upon successful completion of this training course, the participants will be able to:

- Explain the fundamental concepts and principles of a quality management system (QMS) based on ISO 9001
- Interpret the ISO 9001 requirements for a QMS from the perspective of an auditor
- Evaluate the QMS conformity to ISO 9001 requirements, in accordance with the fundamental audit concepts and principles
- Plan, conduct, and close an ISO 9001 compliance audit, in accordance with ISO/IEC 17021-1 requirements, ISO 19011 guidelines, and other best practices of auditing
- Manage an ISO 9001 audit program

COURSE DURATION

5 days (9am—5pm)

Tea Breaks: 10:30am & 3:30pm

Lunch: 1:00pm-2:00pm

Note: Please contact our office for Training Date or visit our website for details (www.zohlgroup.com/mdc)

METHODOLOGY

This program will be conducted with:

- Interactive Lectures using PowerPoint presentation
- Discussions
- Practical Exercise
- Case Study
- Video Presentation

TARGET AUDIENCE

- Auditors seeking to perform and lead QMS audits in behalf of certification bodies
- Professionals wishing to adopt PECB's AMS2 Methodology for conducting audits
- Individuals responsible for maintaining conformity to the requirements of ISO 9001
- Technical experts seeking to prepare for a QMS audit
- Professionals wanting to pursue a career in conformity assessment

LOCATION

ONLINE and/or Mindset Discovery Center™@ZOHL, M2-6-08, Level 6, 8trium Tower 2, Bandar Sri Damansara, Kuala Lumpur (other Regions please contact our office)

CERTIFICATION & EXAMINATION

The "PECB Certified ISO 9001 Lead Auditor" exam fully meets the requirements of the PECB Examination and Certification Program (ECP). It covers the following competency domains:

Domain 1

- Fundamental principles and concepts of a quality management system

Domain 2

- Quality management system (QMS) requirements

Domain 3

- Fundamental audit concepts and principles

Domain 4

- Preparing an ISO 9001 audit

Domain 5

- Conducting an ISO 9001 audit

Domain 6

- Closing an ISO 9001 audit

Domain 7

- Managing an ISO 9001 audit program

Customized In-House Training Program is available in the following areas:

Accounting & Finance | Administrative Skills | Career Development | Human Resources | Personal Development | Sales & Marketing | Leadership & Management | Workplace Essentials | Digital & Social Media Marketing | Cust Svc | SCM | Entrepreneurship | Soft Skills | HSE | Engineering | Telecoms | ICT | ISO | PM | TQM

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COURSE CONTENT

Day 1: Introduction to ISO 9001 and the initiation of a QMS implementation

- Course objectives and structure
- Standards and regulatory frameworks
- Certification process
- Fundamental concepts and principles of quality management
- Quality Management System (QMS)

Day 2: Audit principles, preparation and launching of an audit

- Fundamental audit concepts and principles
- Audit approach based on evidence and risk
- Initiating the audit
- Stage 1 audit
- Preparing the stage 2 audit (on-site audit)

Day 3: On-site audit activities

- Stage 2 audit
- Communication during the audit
- Audit procedures
- Creating audit test plans
- Drafting audit findings and nonconformity reports

Day 4: Closing the audit

- Audit documentation and quality review
- Closing the audit
- Evaluation of action plans by the auditor
- Beyond the initial audit
- Managing an internal audit program
- Competence, evaluation and closing the training

Day 5: Certification

COURSE FEE

RM4,494.40 per person incl. 6% SST
(Fee inclusive of Course Material, Attendance Certificate, Professional Certificate, Exam Fees and Meals)

HRDF SBL KHAS

Claimable under HRDF SBL KHAS Scheme (for Companies contributing to HRDF)

REGISTRATION METHOD

1. **Online:** <https://mdc.zohlgroup.com/certification-programs-registration/> OR
2. Download this brochure at: <https://mdc.zohlgroup.com/certification-programs/> and fill up the required information. Then please fax to: 03.6279.0663
3. Or contact our office at: 03.6279.9276 / 013.398.1038

FACILITATOR



NG SOON KIANG (CARL) is a Bachelor Degree holder of Chemistry with Minor in Management. He started his career as Production Shift Supervisor in a US based medical glove manufacturer before moving to R&D line in an Australian glove manufacturer as an R&D Chemist over a total of 8 years. He then served as Senior Chemist in Quality Control Laboratory in Metal Smelting for 8 years and later moved to Wood-based Manufacturing Sdn. Bhd. as an R&D Manager.

The 16 years experience in science and technology has strengthened his grasp in both analytical thinking and quality practices. His conscience for quality products was nurtured through US FDA audits on medical products. He has codeveloped a patented (patented in USA) hydrogel coating for surgical gloves. He has also developed pre-curing formulations for latex which was later used in the production of examination gloves with a capacity of 500,000 pieces per day. The time in MIECO was spent developing formulations for particleboard and paper laminates.

He held the position of head of department of R&D, EHS and Regulatory Affairs in Wood-based Manufacturing Sdn Bhd. During 2007 and 2008, he was the head of QA/QC department responsible for incoming, in-process and outgoing quality while attending to quality complaints. Since 2007 he has become the Management Representative for QMS, EMS, OHSAS, JIS and PEFC-CoC. He clocked over 450 hours of external training mostly under CIDB. He has just been certified by HRDF as a certified trainer. The list of subjects specialized include:

- ISO 9001:2015 Awareness | ISO 9001:2015 Internal Auditor
- Risk Management | Time Management
- 7 QC Tools
- Chemical Spill & Splash Handling
- Scheduled Waste Management
- Personal Protection Equipment
- Facilities Management
- Building Services & Management
- and research publications.

**Note:* Trainer availability is subject to change

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Accounting & Finance | Administrative Skills | Career Development | Human Resources | Personal Development | Sales & Marketing | Leadership & Management | Workplace Essentials | Digital & Social Media Marketing | Cust Svc | SCM | Entrepreneurship | Soft Skills | HSE | Engineering | Telecoms | ICT | ISO | PM | TQM
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REGISTRATION FORM

Participant#1: _____

Position: _____

IC No: _____

Participant#2: _____

Position: _____

IC No: _____

Training Date: _____

Training Venue: _____

Organization: _____

Address: _____

Contact Person: _____

Position: _____

Tel: _____

Fax: _____

Email: _____

Company Website: _____

PAYMENT	TICK
CASH	
CHEQUE	
HRDC CLAIM	

*Please make your cheque payable to:

ZOHL Consultancy Sdn Bhd



Account No:
514392303373

Please fax your bank-in slip to 03.6279.0663 or scan your bank-in slip and email to training@zohlgroupp.com

Signature & Company Stamp

Note:

- Date & venue of seminar subject to changes
- Kindly apply for HRDCorp Grant at least 2 days before seminar.
- Registration cancelled 7 days prior to the event is subject to RM100 service charge per participant
- No refunds for notice received less than 7 days prior to the event. A substitution may be made at any time at no extra charge.
- Program content may change subject to revision by our consultants from time to time.

REGISTRATION FORM

Participant#3: _____

Position: _____

IC No: _____

Participant#4: _____

Position: _____

IC No: _____

Training Date: _____

Training Venue: _____

Organization: _____

Address: _____

Contact Person: _____

Position: _____

Tel: _____

Fax: _____

Email: _____

Company Website: _____

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